



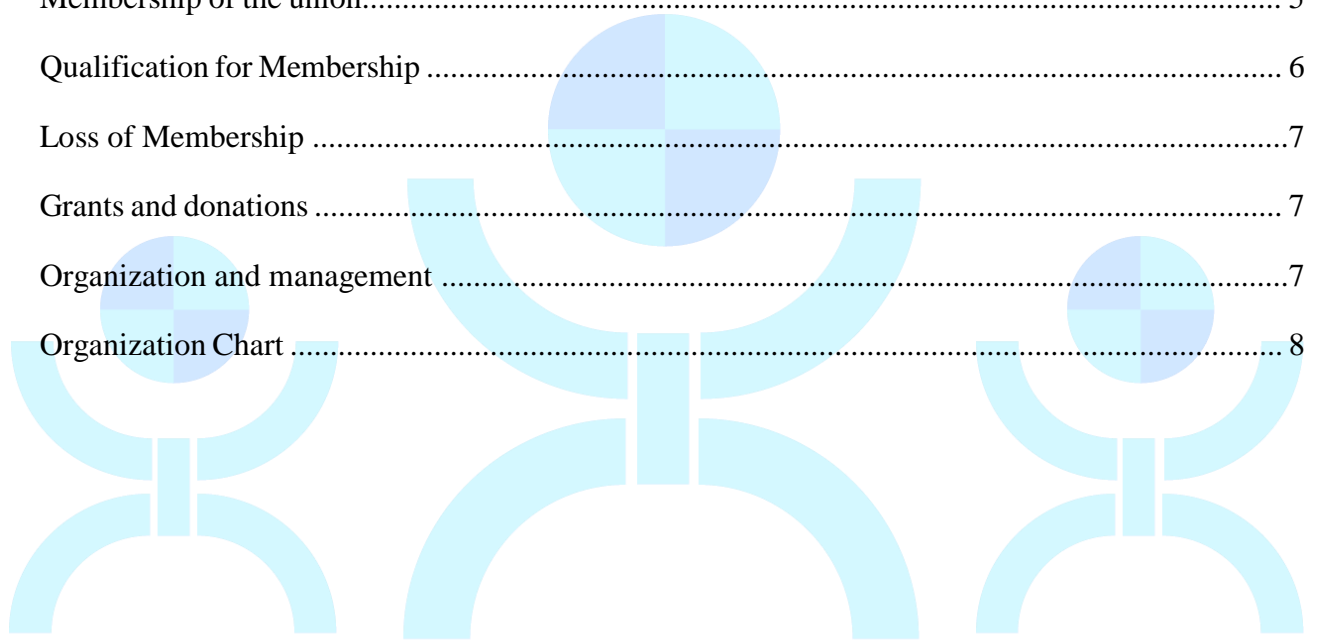
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Juba – South Sudan*

MEMBERSHIP MANUAL

This membership manual is made this date of the 10th, July, 2022 in Juba Central Equatoria State, Republic of South Sudan, the manual is accessible to those seeking to become members of Central Equatoria Business Union (CEBU)

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CENTRAL EQUATORIA BUSINESS UNION

Introduction

Central Equatorial Business Union (CEBU) is a member trade organization registered on the 22nd, December 2020, by the Ministry of Justice and Constitutional Affairs, under the Labour Act 2017 in accordance with the provisions of section 5 read together with section 9 of the laws of the republic of South Sudan, with certificate number 47/2020.

The union draws its members from the six counties of the state namely; Juba, Yei, Morobo, Lainya, Kajo-Keji and Terekeka with an open membership of “ordinary, associate and honorary” to institutions of interest.

Vision: The vision of CEBU is to promote trade and investment, safeguard and improve business environment for its members and assist the state government in formulation of standard trade policies.

Mission: The union shall among others,

- Represent and negotiate with the state government.
- To improve good trading practices for the benefits of its members.
- Creates business opportunities for businessmen, women and youth.
- To expand domestic production, development of physical, human capital, exchange of trade information and better allocation of resources and capital.

Objectives

The union shall endeavor to fulfill the following objectives

- Empower traders by practicing in review of the current trade policies, pursue gender equality through mainstreaming and creation of more business opportunities, within the state.
- Represent business owners before the state and local government authorities with aim of promoting and improving good practices for efficient and effective collection of taxes.
- Negotiate with authorities access to resources, production inputs and protection of small medium enterprises from foreign investors competition.
- Promote economic independence of its members
- Create business opportunities for youth and women competition as not to displace local traders from the market.
- Educate members about the effects of proposed or existing government trade policies on small business, and alert them to programmes that assist small business owners.
- Conduct research and training for its members in the areas of market volatility, marketing management and accounting, including aspects of international trade, investment, policy and legislation.

- Sensitize banks to provide its members with capital through credits
- Promote inter-state commerce
- Provide business apprenticeship placements to create the necessary skills for young women and youth
- Promote gender mainstreaming in the business sector as a tool to empower women and girls economically
- Support advancement of technology in commerce, industry and agriculture
- Participate in local and international business and investment conferences.
- Act as voice for members in addressing business challenges with state government national government or other national business unions.

Guiding Principles

The union shall be guided by the following principles

- (a) Union of the business persons to achieve prosperity on central Equatoria and South Sudan at large
- (b) Non-political, non-religious, non-ethnic, non-tribal and inclusive of all sexes and other vulnerable groups
- (c) Promote transparency and accountabilities

Core Values

The following are the fundamental core values of the union:

- (A) Accountability:** the union shall be accountable before its members, national government, state authorities and local government authorities, and international development partners on utilization of financial resources the union received in support of its members
- (B) Integrity:** the union shall fully implement its constitution and compromise its integrity; it shall act in transparent in what the union will do in fulfillment of any of its project's activities and programmes
- (C) Networking and coordination:** the union shall improve and promote business working environment through networking, coordination information sharing and management.
- (D) Transparency:** the union shall nominate and elect to any of its offices, experienced businesspersons with good leadership skills with view of improving trade and industrialization in the state and South Sudan at large

Powers of the Union

The union shall endeavor to carry out the vision, aims and objectives by:

- 1.1 Acquiring leasing, purchasing, holding and enjoying any property necessary or convenient for the conduct of its affairs and business and may for that purpose buy, take in exchange, hire or otherwise acquire immovable and /or movable property
- 1.2 Employ any person, enter into contract and engage any other person for purpose of carrying out its mission under such terms and conditions as the general assembly may consider fit, such employed or contracted person as the case may be, shall be for purpose of conducting the affairs and business of the union
- 1.3 Establishing partner by collaborating coalition or integrate with any local, regional or international body which shall contribute to the aim's objectives and functions of the union
- 1.4 Doing all lawful acts and things as shall be deemed necessary for establishment of any or all of the objects of the union

Seal of the union

- i. The union shall have a common seal and logo and be authenticated by signature of the chairperson or any other two members of the board authorized by the resolution of the board.
- ii. Signature of the chairperson or any person duly authorized by the board that shall be authentic
- iii. Any certification or instrument signed by the chairperson of the union or any person duly authorized by the board that purporting to have been made or issued by or on behalf of the union shall be conclusive evidence of that fact.

Custody and use of the seal

- (i) The union is a legal entity with capacity to have perpetual succession
- (ii) The common seal of the union shall be kept in the custody of the chairperson and will not be used or affixed to any institution, except in pursuance of the activities of the union

Membership Categories

The following shall be categories of the union membership.

- (i) Founding members: shall be all promoters who initiated and who contributed to the foundation of the union and are from the six (6) counties of Central Equatoria State, namely, Juba, Yei, Lainya, Morobu, Kajo-Keji and Terekeka, and shall be the permanent central executive committee (PCEC) of the union board of directors.

- (ii) **Ordinary members:** shall be any South Sudanese individuals from other states involve/ doing business in Central Equatoria State and are interested to be members of CEBU to promoting trade and economic development and admitted to the union by resolution of the general assembly.
- (iii) **Association members:** shall be any non-South Sudanese person(s) involve in trade and economic development subscribed to the objectives of the union and admitted by the general assembly to the union based on recommendation of the board.
- (iv) **Honorary members:** this category shall consist of international organizations working in Central Equatoria State promoting trade and economic development of people and are supportive to the objectives of the union as life member

Qualification for Membership

To be admitted to the membership of the union, a person shall meet the following: -

- (A) Be an adult of sound mind and active businessperson in Central Equatoria State
- (B) Be juridical entity and registered under the laws of the Republic of South Sudan and carry out its trade activities in CES
- (C) Be a person with proven integrity, clear track in business and in life
- (D) Has filled a membership fee and any other fees under as may be agreed upon by the board and general assembly.

Responsibilities of the Members.

Every member of the union shall enjoy the following rights and responsibilities.

- (A) Work for promotion of the activities of the union
- (B) Enjoy freedom of expression and serve and be served.
- (C) Attend all meetings, seminars, workshops, and conference organized by the union
- (D) Have equal access to trade related information technical assistance capacity building, business skills development and credits being advanced by the union
- (E) Participation in the union election of specialized committees
- (F) Seek for legal advice and support from the union
- (G) Be informed of assets and financial position of the union
- (H) Pay monthly and annual subscription fee as shall be determine by the union, from time to time.
- (I) Support, facilitates activities of the union in order to enhance sustainable development and establishment
- (J) Abide by the constitution and regulations of the union and honor its decisions.

Loss of Membership

A member of the union may lose his or her membership under any of the following grounds:

- (a) Voluntary resignation
- (b) Insanity
- (c) Expulsion for disgraceful conduct detrimental to the wellbeing of the union
- (d) Mental incapacity
- (e) Death
- (f) Convicted of an offence involving dishonesty or moral turpitude
- (g) Has continuously violated the provisions of the constitution, regulations and objectives of the union.
- (h) Failed to pay monthly or annual subscription fees without a reasonable course for more than two times
- (i) Without excuse has not attended three consecutive meetings at the union
- (j) Dismissal and
- (k) Insolvency, winding up or bankruptcy of his or her business
- (l) Before expulsion or termination of membership, a member shall be given an opportunity to defend himself or herself.

Grants and donations

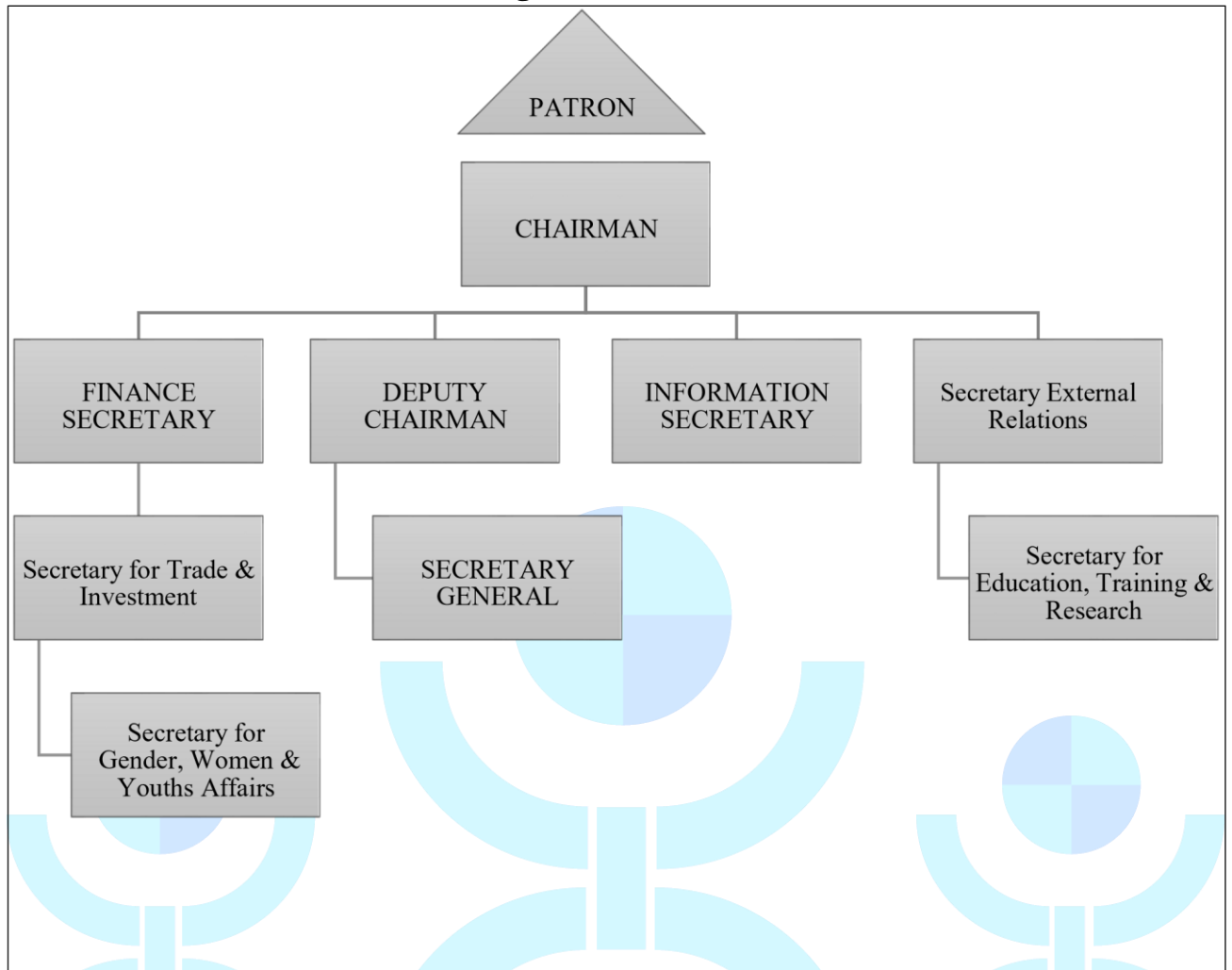
1. The union shall apply for grants provided by the national, state, or local government where the use of such grants falls within the programmes, objectives or projects of the union.
2. Funds and assets of the union shall be used solely for promotion of objectives of the union as set forth in the constitution, and no portion shall be preferred directly, or indirectly by way of dividend, gift, bonus or otherwise by way of profit to the members of the union.
3. Provided that any monies received shall be remitted to the union bank accounts and be spent according to the donor requirements.
4. Where required under any financial grants or proposal, the donors shall be furnished with audited report of how such grants were used.
5. No monies of the union shall be used for any activity other than for the realization of the objectives of the union.

Organization and management

For the purpose of carrying out its aims and objectives, the union shall have the following organs.

- A. General assembly
- B. Board of directors
- C. Executive committee
- D. Specialized committees

Organization Chart



CENTRAL EQUATORIA
BUSINESS UNION